


GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

WALKING BETWEEN SCHOOL BUILDINGS (BUSY ROAD)

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Charlesworth VC School


Date of Assessment	25.01.18	Date of Issue	26.01.18
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Assessment carried out by	Neil Flint	Signature	
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Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N
21.09.20	Neil Flint			✓

Affected persons: Young People/Clients Staff Visitors Contractor Others (specify)

Name of Manager confirming and agreeing Assessment: Neil Flint

Signature: 

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date
B Howard					
K Barton					
J Streeter					
R Horner					
E Hampson					
H James					
C Brennan					
J Rayson					
J Davies					
M Medeley					
K Collier					
S Woodworth	<i>Absent due to ill health</i>				
C Kinnersley					
P. Denton	<i>Absent due to ill health</i>				

RISK ASSESSMENT

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Agreed Safe Route	Follow the Route Map (Across Long Lane, down the path onto Haydn Fold and turning right onto Lee Vale Drive. Turn right onto Glossop Road and stop just before the bus stop. Cross over to the Cenotaph and then onto the path on Town Lane (if the School Crossing Patrol is there follow their instructions). Follow the path up Town Lane and enter the Junior Site either by the playground or the main entrance depending on the time of the journey.	✓	Lead Adult	If there is an obstruction to the Agreed Safe Route e.g., building works. Then the Agreed Alternative Route must be taken	Lead Adult	Before the journey
Agreed Alternative Route (if first option is obstructed or unsafe)	Leave the Infant Site into the churchyard and exit onto Glossop Road. Turn left and stop just before the green grocers. Cross the road into the path outside the sandwich shop and follow it to Town Lane. Then follow the agreed safe route	✓	Lead Adult	Ensure that a senior leader has been informed if the alternative route is to be used	Lead Adult	Before the journey
Wet/windy or icy conditions	Ensure children walk close to each other to make sure they can hear instructions (use hand signals if necessary). The front adult should stop the party if there are any obstructions e.g., stretches of ice or fallen branches. If they can be avoided or moved that should be done, if not the party needs to return to school.	✓	Lead Adult	The route should be checked in advance if there are any concerns, the Lead Adult should consult a senior leader. If it is deemed unsafe then the journey will be cancelled.	Lead Adult Senior Leader	Before the journey
Road Crossing	An adult will check the road and tell the children when it is safe to cross (standing in the road to indicate to traffic and supervising the crossing). Once all children have crossed, they should stand in their pairs on the far side until they are instructed to continue walking. If the School Crossing Patrol is present, the party should follow their instructions at all times.	✓	Lead Adult			
Adult Supervision	Any journey between the buildings during the school day should be supervised by a minimum of one adult for every ten children. If the trip is taking place when there is no school crossing patrol. There should be at least two adults at all times. Adults supervising the journey must carry a phone with them to contact school in case additional assistance is required. Children must walk in the pairs they have been grouped into by the lead adult.	✓	Lead Adult	If there are insufficient adults to supervise the children, a senior leader should be consulted. If it is not possible to meet the required ratio then the journey must be cancelled.	Lead Adult	Before the journey
Road Safety	Children need to have road safety instructions given before each journey. Any child not following an instruction must accompany an adult. All children and adults will wear Hi-Viz jackets on every journey.	✓	Lead Adult	If any child repeatedly fails to follow adult instruction and puts themselves and others at risk, the party must stop and, if necessary, school phoned so an additional adult may join the party to supervise that child directly.	Lead Adult	During the journey

ROUTE MAP



Map data ©2018 Google 20 m