


**DERBYSHIRE COUNTY COUNCIL
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS
CHILDREN & YOUNGER ADULTS (CAYA)**




GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR: PONDS ON SITE

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Charlesworth VC Primary School			
Date of Assessment	03.05.18	Date of Issue	03.05.18
Assessment carried out by	Neil Flint	Signature	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N
21.09.20	Neil Flint			✓

Affected persons: Young People/Clients Staff Visitors Contractor Others (specify)

Name of Manager confirming and agreeing Assessment:	
Signature:	Neil Flint

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date
B Howard					
K Barton					
J Streeter					
R Horner					
E Hampson					
H James					
C Brennan					
J Rayson					
J Davies					
M Medeley					
K Collier					
S Woodworth	<i>Absent due to ill health</i>				
C Kinnersley					
P. Denton	<i>Absent due to ill health</i>				

RISK ASSESSMENT

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Unauthorised Access ➤ Drowning / Injury	Unsupervised access to pond area is prevented by suitable fencing/barriers and a locked gate.	✓	Head SMT Caretaker	➤ Inspection of Wildlife Area must be part of the lock up routine for the caretaker		
	All fencing/barriers/gates cannot easily be climbed.	✓				
	Fencing barriers constructed or positioned to ensure pond and pond area are visible at all times.	✓				
	Appropriate signs warning of water hazard are in place.	✓				
	Life saving devices are provided if necessary.	N/A				
	Boundary fencing, gate and lifesaving devices are regularly checked and checks recorded.	✓				
	Any defects identified are repaired immediately.	✓				
Use of Pond Area ➤ Drowning / Injury / Illness	Pond area will only be accessed and used under direct supervision of staff.	✓	Wildlife Assistant	➤ Ratios are recorded in the Wildlife Area risk assessments		
	Pond area only to be accessed via. gate.	✓				
	At end of session staff to ensure all young people have left area and are accounted for before locking gate.	✓				
	Work in pond area to take place only in designated area(s).	✓				
	Designated work area(s) to be well maintained and level. Staff will check condition before use.	✓				
	Supervision ratio's are suitable for the age of the young people concerned, the size of the area and the work to be carried out. These ratio's are recorded	✓				
	Pupils/young people working in pond area will have suitable clothing and footwear and staff will ensure this before starting the lesson/activity.	✓				
	Pond area will be visually inspected by staff for any hazards and foreign objects. This will be dealt with / removed before area is used.	✓				
	Staff will ensure all open wounds of anyone accessing pond area are covered before any work takes place.	✓				

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Use of Pond Area (..Cont.)	<p>Young people are instructed regarding hygiene issues and all persons accessing pond area will thoroughly wash hands on leaving the pond area and before eating/drinking.</p> <p>All persons using pond area will be briefed regarding signs / symptoms of water borne diseases (such as Weals Disease) and parents/carers of young people will also be made aware of these.</p> <p>Lone working within the pond area is not allowed.</p> <p>All staff are aware of the arrangements and action required in the event of an emergency.</p> <p>Staff are trained to use lifesaving aids as necessary.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>N/A</p>	Wildlife Assistant	<p>➤ Wildlife Area needs to have own First Aid kit and an Emergency Card on display inside the shed door.</p>		
Poorly Maintained Pond Area	Pond area is regularly maintained by a competent person.	✓	Head SMT	<p>➤ Wildlife Assistant is considered most competent person to maintain the pond and surrounding area</p>		