
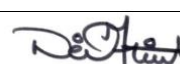


**GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR: PLAY ACTIVITY / EQUIPMENT**

**PART 1 : ADMINISTRATIVE DETAILS**

<b>Section/Establishment Name: Charlesworth Primary School</b>			
Date of Assessment	21.09.20	Date of Issue	21.09.20
Assessment carried out by	Neil Flint	Signature	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N

<b>Affected persons:</b>	Young People/Clients <input checked="" type="checkbox"/>	Staff <input checked="" type="checkbox"/>	Visitors <input checked="" type="checkbox"/>	Contractor <input type="checkbox"/>	Others (specify) <span style="border: 1px solid black; padding: 2px;">FOCS</span>
<b>Name of Manager confirming and agreeing Assessment:</b>	Neil Flint (Headteacher)				
<b>Signature:</b>					

**The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.**

## RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date
B Howard					
K Barton					
J Streeter					
R Horner					
E Hampson					
H James					
C Brennan					
J Rayson					
J Davies					
M Medeley					
K Collier					
S Woodworth	<i>Absent due to ill health</i>				
C Kinnersley					
P. Denton	<i>Absent due to ill health</i>				

# RISK ASSESSMENT

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
➤ <b>Equipment design / condition / storage</b>	Play equipment is only obtained from a reputable supplier.	✓	HT	➤		
	Play equipment is assembled by a competent person in accordance with the manufacture's instructions	✓	HT			
	Play equipment is appropriate for the age group concerned.	✓	HT			
	Play equipment is maintained in accordance with manufacturers recommendations where appropriate.	✓	HT			
	Play equipment is only used for its intended purpose.	✓	Staff			
	Play equipment is stored to prevent unauthorised access to it.	✓	Staff			
	Visual inspections of play equipment are carried out by staff prior to use eg free from splinters, defects, damage, signs of wear.	✓	Staff			
	Arrangements are in place for worn or damaged items to be immediately removed and/or appropriately labelled.	✓	HT			
	Arrangements are in place for termly inspection of equipment to be undertaken by a competent person.	✓	HT			
	Records of equipment inspections are kept.	✓	HT			
	Maintenance records and records of inspections are available and kept on site.	✓	HT			
<b>Manual handling of heavy items</b>	Any significant manual handling risks involved in setting up/putting away play equipment are fully assessed.	✓	HT	➤		
	Staff made aware of manual handling assessment and instructed on how to comply with it.	✓	Staff			
<b>Falls from Play Equipment</b>	Rules are in place to limit access to climbing equipment to appropriate age; young people and all staff are aware of these.	✓	SMT	➤		
	All climbing equipment is sited and used in accordance with departmental guidance.	✓	HT			
	Appropriate safe play surfaces are used for climbing equipment over 600mm.	✓	HT			
	Appropriate arrangements are in place for supervision when using equipment.	✓	SMT			
	Specific risk assessment carried out for use of play equipment which has an element of climbing.	✓	HT			

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<b>Poor positioning of equipment</b>	<p>Play equipment is appropriately sited (eg water and sand play areas should be on anti slip surfaces eg suitable mats) and away from traffic routes; sufficient clear space around climbing equipment, impact absorbing surfaces in place for climbing equipment over 600mm.</p> <p>Clean up kit(s) are available for spillages of sand and water</p> <p>Pedestrian routes are kept clear and maintained around the equipment</p>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>SMT</p> <p>Staff</p> <p>Staff</p>	<p>➤</p>		