

**DERBYSHIRE COUNTY COUNCIL
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS
CHILDREN & YOUNGER ADULTS (CAYA)**



GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

ATHLETICS

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Charlesworth VC Primary School

Date of Assessment

03.08.18

Date of Issue

03.08.18

Assessment carried out by

Neil Flint

Signature

Reviews

Review Date	Reviewed by	Date	Changes Made	
			Y	N
23.09.20	N Flint			✓

Affected persons:

Young People/Clients

Staff

Visitors

Contractor

Others (specify)

Name of Manager confirming and agreeing Assessment:

Neil Flint

Signature:

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date
B Howard					
K Barton					
J Streeter					
R Horner					
E Hampson					
H James					
C Brennan					
J Rayson					
J Davies					
M Medeley					
K Collier					
S Woodworth	<i>Absent due to ill health</i>				
C Kinnersley					
P. Denton	<i>Absent due to ill health</i>				

RISK ASSESSMENT

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
People > Inappropriately trained and /or unqualified staff > Inappropriate clothing, jewellery and behaviour > Violent trespassers/ dogs	Headteacher to ensure all staff delivering athletics are appropriately trained and qualified.	✓	Head SMT	> Athletics is delivered by PAS coaches > Policies include Health and Safety Policy and PE Subject Policy		
	Staff/coaches who wish to teach/coach athletics will have one of the following qualifications:	✓				
	> Specialist initial teacher training qualification which must have included elements on athletics delivery. > Local authority qualification > Level 2 athletics coaching qualification through the National governing body, UK athletics. They must be working under the direction and supervision of a qualified PE teacher in secondary athletics.	✓				
	Clear school policies regularly communicated to parents and pupils.	✓	Teacher Coach			
	Glasses will be safely secured and lenses unbreakable.	✓				
	Staff will ensure all pupils are appropriately dressed	✓				
	Hair will be tied back off the face and nails trimmed.	✓				
	Appropriate footwear and clothing for the activity will be worn.	✓				
	Footwear will be appropriately secured.	✓				
	DCC strongly recommend that all jewellery is removed. However in cases where this is not possible tape may be used if applied by the pupils or parent. This will be in accordance with the school policy.	✓				
Athletics activities must be halted immediately if a stray dog enters the playing area or if there is a risk of violence from members of the public. Appropriate action to summon help and safeguard the pupils must be taken.	✓					
Equipment / Storage / Condition and Movement	Equipment will be stored so it is easily accessible to retrieve and put away.	✓	Teacher Coach			
	Equipment will be removed and stored in a systematic manner.	✓				
	Javelins will be stored vertically and where this is not possible the ends will be guarded.	N/A				

	Javelins will be stored in purpose built storage racks.	N/A				
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What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Equipment	Shots are stored where minimum bending or reaching is required.	N/A	PE Subject Leader	➤ PE Subject Leader to annually audit PE resources		
	Stores are kept locked and only accessed by members of staff or pupils under direct supervision.	✓				
	All equipment will be formally inspected and recorded periodically.	✓				
	All equipment is inspected and will be free from defects before each use.	✓	Teacher Coach			
	Pupils will only move equipment suitable to their age, strength and ability.	✓				
	Individual assessments (Safe Working Practice) are written for each piece of equipment by the school.	✓				
	Staff will monitor how children manage equipment and correct them accordingly.	✓				
	Throwing implements are carried singly, with the exception of discuses, which may be carried in a wire basket.	✓				
	Carrying equipment always undertaken at a walking pace.	✓				
	Javelins always carried vertically and pupils monitored to ensure this happens.	N/A				
	Implements must be placed on the ground and never dropped.	✓				
	Javelins are placed on the ground in a vertical position.	N/A				
	Pupils are shown correct methods to move equipment. This is reinforced as necessary.	✓				
Facility / Playing Area	All playing surfaces are inspected before use for any hazards which could increase the risk of injury such as holes or cracks or foreign objects such as broken glass, animal faeces, syringes or large stones.	✓	Teacher Coach	➤		
	Any foreign objects found will be safely removed prior to activity.	✓				
	Any areas deemed unsafe due to holes/cracks uneven surfaces will not be used.	✓				
	The playing area will be kept free of all equipment not being used as part of the activity.	✓				
	Athletic facilities are maintained in good condition.	✓				
	Running surfaces are level and free from holes, divots and other hazard and finishes allocated sufficient run off space.	✓				

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Facility (Cont.)	Jumping pits are regularly dug, sand levels maintained, and systematically checked for any dangerous objects.	N/A	Teacher Coach	➤		
	Stable, smooth and non slip approaches are provided for jumping and throwing activities.	N/A				
	Throwing and hurdling are particularly hazardous in wet conditions on grass and are avoided.	✓				
	Activities have sufficient space to avoid potential danger zones, with no possibility of overlap.	✓				
	Throwing zones are clearly marked and procedures for entry and exit well understood.	✓				
➤ Lesson ➤ Throwing	All athletic activities include an effective preparation and recovery period (warm up and cool down) at the start and end of the activity.	✓	Teacher Coach	➤		
	It is essential that pupils follow a suitable teaching progression in all athletic activities.	✓				
	Pupils will be sufficiently mature both physically and mentally before they are allowed to use authentic competition equipment.	✓				
	For primary schools only soft throwing implements are used.	✓				
	Throwing activities are always be confined to a safe, clearly demarcated area.	✓				
	Dimensions and weight of throwing equipment is appropriate to the age and physical maturation of the thrower.	✓				
	It is essential that all throwing equipment remains dry throughout the duration of the activity to prevent unpredictable release.	✓				
	Hammer throwing is not appropriate at school level unless you have a cage that conforms to UK athletics standards.	N/A				
	Throwers waiting to perform will stand well behind the circle or throwing line in a designated area before instructed to move forwards.	✓				
	There is a system and sequence of teacher commands that is understood by all. These are in place for all throwing activities.	✓				
	For throwers working in a group situation there is a standard throwing procedure which operates throughout the school.	N/A				

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Lesson (Cont.)	Staff will check the line of flight is clear and a wide margin of error must be anticipated.	✓	Teacher Coach			
➤ Jumping	Throwers will always remain behind the throwing line only moving forward to retrieve the implement when instructed to do so. Throwers will always walk during the retrieval process and carry the implement back safely.	✓				
	Implements will never be thrown back, students reminded of this at start of each lesson.	✓				
	Pupils are informed of all the risks related to the activity, particularly that of retrieval of javelins, throughout every lesson.	✓				
	When retrieving javelins care is taken when picking it up from the floor or taking it out of the ground.	N/A				
	Sand pit landing areas is sufficiently large to accommodate all levels of ability with no danger arising from wooden or concrete pit surrounds.	N/A				
	Sand used in sand pits is of the sharp variety (non-caking) and deep enough to prevent jarring on landing. It must fill the pit to the level of the runway.	N/A				
	Landing areas are thoroughly raked before and during activities.	N/A				
	Digging or raking instruments will not be left lying near the landing area and will not be used during the run up phase.	N/A				
	Pupils given responsibility for raking will be trained to do so and constantly supervised.	N/A				
	Square section bars are not used for high jump. Only round and flexi bars are appropriate for this activity.	N/A				
	Uprights are secured and not able to collapse on the jumpers.	N/A				
	Multi unit landing beds are internally secured and will be covered by a full module cover. They will be deep and dense enough to prevent bottoming out i.e. the impact of the landing must be completely absorbed by the material.	N/A				
	Where pole vaulting is taught a separate detailed risk assessment is undertaken.	N/A				
	All hurdles used for competitive purposes will conform to UK athletics standards. Training hurdles will only be manufactured from appropriate materials and will have no sharp or protruding edges.	N/A				